

Shasta Fire Protection District Board Minutes
December 18, 2024

In Attendance: Board members Rusty Swayne, Cyndy McDonald and Susan Weale. Chief Eric Ohde, Asst. Chief Chris Varnum, Administrator Molly Gonzalez, and various community members.

Meeting Opened at 2:07 pm.

1. Rollcall of Board Members and Staff
 - a. Agenda approved and previous months minutes approved. Motion made by Cyndy McDonald, seconded by Susan Weale, unanimous vote.
 - b. Board members' last names will be used moving forward on attendance.
2. Public Comment: Tim Weaver brought up formation of the non-profit 'Friends of Shasta.' He will be getting in contact with Ted Blankenheim.
3. Update on WC Insurance: Update given by Chief Eric Ohde and Molly Gonzalez. Resolution 24-06 presented by Chief Eric Ohde. Cyndy McDonald motioned to approve, Susan Weale seconded, unanimous vote.
4. Update on County training: Update given by Molly Gonzalez and Chief Eric Ohde. Budget vs. Actual will be provided moving forward.
5. Strategic and Budget Planning Document: Presented by Chief Eric Ohde. Documentation was provided. Tim Weaver will assist in guiding the steering committee in providing input.
6. Legal Service Recommendations: Many recommendations have been given. The County does not have the band width to take us on as a client. Both Tim Weaver and Chief Eric Ohde expressed the desire to have local council if available. Chief Eric Ohde will ask around at the County chiefs meeting in January, specifically Cottonwood, Anderson and Shasta Lake. The motion was made by Cyndy MacDonald, seconded by Rusty Swayne, and a unanimous vote of approval for Chief Eric to reach out on our behalf.
7. Volunteer Pay Stipends: Tabled until January.
8. SFPD Mission Statement and Logo: Tim Weaver presented a revised version of our current mission statement. Several changes were made, and a rewritten version will be presented at the next meeting.
9. Travel Policy Discussion: Board members, as well as staff, will review the documentation provided of the County Travel Policy.
10. Oral Communications:
 - a. Cyndy made a motion to meet at 2:00 pm in January to continue moving forward with these information heavy meetings at an early time, seconded by Rusty Swayne, approved by unanimous vote.
 - b. Conflict of Interest Policy: Chief Eric Ohde wrote a Conflict of Interest Policy and presented the policy and Resolution to the Board. It was felt that there should be a few more people added. To add Assistant Chief, Office Administrator, and the Clerk of the Board. A motion to accept Resolution 24-05 was made by Susan Weale, seconded by Cyndy MacDonald and was approved by unanimous vote.

Meeting was adjourned at 4:14 pm by Board Chair Rusty Swayne.

Next Meeting: January 15, 2025 at 2:00 pm.